



Paw Paw Downtown Development Authority

MEETING MINUTES

June 19 , 2023 • 5:30 p.m.

DDA Office at the Carnegie Center
129 S. Kalamazoo St. Paw Paw

Call to order - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:39 pm by Board Chair Mary Lou Hartwell.

In attendance – Mary Lou Hartwell, Sarah Cox, Ellyn Jones, Roman Plaszczak, Terrie Simpkins, Will Joseph - Village Manager, Mary Springer – DDA Coordinator

Absent –Harold Schuitmaker, Janet Wartman, Jim Whelan, Kim Otten, Jason Deibler

There was no quorum so there were no motions to approve the min.

Grant request by John and Heather Whalen, Whalen Speed @ 161 Commercial Ave. for \$5000 for repairs and restoration, on a project totaling more than \$150,000.

Grant was discussed. Committee recommends approval. Tabled for the July DDA Board meeting.

Committee & Staff Reports – –

William Joseph, the Village Manager, talked a little bit about Village electric and participating with other municipalities, Village Council approved resolution for MDOT, Police assessment was approved.

Mary gave the staff report: Flowers out, banners up, Still waiting on approval from MDOT for the way finding signs, working with South Haven on Marketing.

There is still a job posting up for a landscaping assistant but we have gotten no good leads. If anyone knows someone, please send them to the Village website to fill out an application.

There needs to be some clarification of the job description of what the DDA expects to pay for now that there are in ground flower beds, there is mulching, weeding, dead heading, fertilizing, etc. along with watering system maintenance, cleaning water tanks.

There are eight banners that go up on Kalamazoo st but some how we did not get the banner rods for those poles. Brian Covey at Severance is working on that for us.

Jason reported that the Brick work has started on the playhouse building this week.

Sarah Cox reported that the Chamber is gearing up for Paw Paw Days on Saturday and the Cruise in on Friday night. Go to www.pawpawdays.com

Ongoing Business

There was discussion food truck ordinance and implementing a more specific ordinance.

Adjournment – The meeting adjourned around 6:15 pm.
