



Paw Paw Downtown Development Authority

MEETING MINUTES

November 18, 2019 • 5:30 p.m.

DDA Office at the Carnegie Center
129 S. Kalamazoo St. Paw Paw

Call to order - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:33 by Board Chair Mary Lou Hartwell.

In attendance –Mary Lou Hartwell, Barbara Carpenter, Susan Metzger, Roman Plazczak, Maria Diaz

Absent – Sid Shank, Kim Otten, Harold Schuitmaker, Sarah Moyer-Cale, Ellyn Jones, Kim Otten, Holly Hamilton, Joe Romph, Randy Barker

No quorum.

GRANT and LOAN APPROVALS

Discussion of loan request made by Sarah Scott-228 E Michigan Avenue- Sweet Bee's Bakery. Requesting 10,000 loan for interior restoration and repair.

Questions for Sarah Scott: What do you have as collateral on the loan? Do you have any equity? We need a personal financial statement and a copy of the lease agreement.

Ongoing Business and Committee and Staff Reports

Village Manager's Report – Mary reported in Sarah's absence that everyone should be thinking about projects for 2020 budget year.

Staff Report-Mary reported that she and Holly had met to discuss downtown benches, trash receptacles, banners and signage.

Member Comments: Discussion about how to handle the grant requests of individual units within a strip with the same business owner. Can grants be acquired for projects for individual units or is the strip considered one address when owned by the same person and leased? Table for discussion at the next scheduled meeting.

Strip Mall-One grant per owner per address.

Adjournment – 5:50 pm