



Paw Paw Downtown Development Authority

MEETING MINUTES

May 20, 2019 • 5:30 p.m.

DDA Office at the Carnegie Center
129 S. Kalamazoo St. Paw Paw

Call to order - Meeting was called to order of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 by Board Chair Mary Lou Hartwell.

In attendance –Mary Lou Hartwell, Steve Racette, Barbara Carpenter, Kimberly Otten, Harold Schuitmaker, Sid Shank, Holly Hamilton,

Sarah Moyer-Cale – Village Manager, Mary Springer-DDA Coordinator.

Absent –Roman Plazczak, Ellyn Jones, Maria Diaz, Joe Romph, Susan Metzger

No Guests

A MOTION was made by Barbara Carpenter and **SUPPORTED** by Harold Schuitmaker to approve the minutes of the April 2019 Board meeting minutes as presented. **MOTION CARRIED.**

GRANT and LOAN APPROVALS

The Grant review committee reviewed the 3 grant requests:

There were two grants for Ryan Sylvester at properties 780 S Gremps and 927 E. Michigan Ave. held over from last month pending contractor documentation

A MOTION was made by Sid Shank and **SUPPORTED** by Harold Schuitmaker to approve a grant of \$2516.00.00 to Ryan Sylvester, 780 S. Gremps for window replacement. **MOTION CARRIED.**

A MOTION was made by Mary Lou Hartwell and **SUPPORTED** by Steve Racette to approve a grant of \$4602.00 to Ryan Sylvester, front door and sidewalks for drain to correct drain issue. **MOTION CARRIED.**

Ryan Whiting, for property located at 249 E. Michigan Avenue requesting tuck pointing, grout, wall repair and painting. Mary Lou Hartwell made recommendation that board approve this grant.

A MOTION was made by Harold Schuitmaker and **SUPPORTED** by Steve Racette to approve a grant of \$1511.00 to Ryan Whiting, 249 E. Michigan Ave. for wall restoration. **MOTION CARRIED.**

Ongoing Business

Welcome Holly Hamilton to the DDA Board. Holly given DDA Binder.

Committee and Staff Reports

Village Manager's Report – Sarah reported on the MEDC façade grant grant monies that we had applied for. We did not get selected this round but our scores were very high so the MEDC requested some more information. They are looking at us for the 2nd round. (\$100. 000 in funding)

Sarah reported that our taxable value dropped 2% and there was discussion.

New Business

Most of the Paw Paw Water Trail Project North of the dam to 665 is funded by grant monies. We just put in Kayak launch, lights and rest rooms. Marcy Hamilton involved with the water trail project is trying to get the water trail designated as a State designated water trail but need to have a funding plan. They are asking for a commitment from Paw Paw Township, Waverly Township and Village of Paw Paw for \$500/Promotion and \$1500/Maintenance. Waverly and the Village of Paw Paw may have the most to gain from the water trail. There was discussion of installing trail head signs at sunset park. Steve Racette suggested checking with the visitors bureau.

A MOTION was made by Harold Schuitmaker and **SUPPORTED** by Sid Shank to commit to at least \$500 in good faith and re-visit later. **MOTION CARRIED.**

Member Comments

Steve Racette asked Holly Hamilton to sit on the marketing committee. She accepted.

Adjournment – 6:30 pm
