



Paw Paw Downtown Development Authority

MEETING MINUTES

October 15, 2018 • 5:30 p.m.

DDA Office at the Carnegie Center

129 S. Kalamazoo St. Paw Paw

Call to order - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 by Board Mary Lou Hartwell.

In attendance – Mary Lou Hartwell, Roman Plaszczak, Barb Carpenter, Suzy Glomski, Steve Racette, Ellyn Jones, Cindy Mount, Also Present: Sarah Moyer-Cale, Village Manager. Mary Springer DDA Coordinator.

Absent – Sid Shank, Maria Diaz, Kimberly Otten, Susan Metzger - (excused)

Guest: None

MOTION by Steve Racette with **SUPPORT** from Suzy Glomski to approve the regular meeting minutes of September 17, 2018. All members present voting yes, **MOTION CARRIED.**

GRANT and LOAN APPROVALS

No grant requests this month.

Ongoing Business

Discussion of the need to get the roof repaired on 210 E. Michigan Ave. Quotes for the upper roof will be in for review by Thursday, October 18th. Cost of the repairs will be added onto The Barton's acquisition cost.

The Channel 12 Committee has a plan of action and is making good progress doing the footwork so that a committee of stakeholders can be formed and criteria can be established.

Discussion of attractive signage at Fadel St. to guide people downtown.

Discussion about Central Business District Façade Grants being used for projects more consistent with the Master plan for the downtown district.

Committee and Staff Reports

Village Manager's Report All items covered in ongoing business

Coordinator's Report – Mary gave the staff report and discussed office activities such as Safe Trick or Treat event, Christmas event planning, website development, Inquiries for the Ch. 12 committee, database updating etc.

Chamber Report – Maria Diaz was not present

New Business

Painting of the front of the Carnegie phone poll indicated eleven members of the board in favor of the bid by David Barker of \$2200.00 to paint the front of the Carnegie, one opposed and one not responding. Since the work had not been started as expected the board discussed it further.

MOTION by Barbara Carpenter with **SUPPORT** from Steve Racette to accept the bid from David Barker of \$2200.00 with condition that IF the contractor does not get the work done this year before bad weather sets in, the DDA board reserves the right to re-bid the job in the spring. All members present voting yes, **MOTION CARRIED.**

Adjournment – 6:13p.m.

ACTION ITEMS:

- Committee meeting for CH. 12 prior to the next DDA meeting.
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