



**MINUTES**  
**REGULAR MEETING, SEPTEMBER 17, 2018**  
**BEGINNING AT 5:30 P.M. AT THE CARNEGIE CENTER**  
**129 S. Kalamazoo Street, Paw Paw, 49079**

I. Meeting was called to order at 5:32 p.m., Mary Lou Hartwell presiding.

II. Members in attendance: Mary Lou Hartwell, Susan Metzger, Barb Carpenter, Maria Diaz, Kimberly Otten, Suzy Glomski. (Steve Racette and Harold Schuitmaker at 5:40pm). Also Present: Sarah Moyer-Cale, Village Manager. (Mary Springer DDA Coordinator was excused.)

III. Presentation of Guests: None

IV. Approval of Prior Minutes:

**MOTION** by Metzger with **SUPPORT** from Carpenter to approve the regular meeting minutes of August 20, 2018. All members present voting yes, **MOTION CARRIED**.

V. Grant and Loan Approvals:

**MOTION** by Metzger with **SUPPORT** from Glomski to approve the grant request from Brenda Atkinson for ramp improvements and new windows at 204 S. Kalamazoo Street for \$2,708. All members present voting yes, **MOTION CARRIED**.

VI. Ongoing Business: None

VII. Committee and Staff Reports

Moyer-Cale reported that the downtown flowers would be removed next week and gave an update on the Wine and Harvest Festival. She also mentioned the DDA staff would soon commence work on the downtown trick or treating and pet parade. Moyer-Cale inquired of the board's wishes for staff input and assistance with the Wine and Harvest Festival and it was the consensus of the DDA Board for the DDA director to assist with Wine & Harvest office support in the week or two prior to the festival as needed.

Maria Diaz gave the Chamber report. Ms. Diaz noted that the Chamber will host a candidate forum at Freshwater Church in October and that they will participate in the downtown trick or treat again this year. She also noted they are looking for new Chamber board members.

Mary Lou Hartwell announced no updates from the Uncork Paw Paw committee and that the Channel 12 meeting will be rescheduled.

VIII. New Business: None

IX. Member Comments

Carpenter noted her disappointment that the grant money is used for windows, roofs, and other items rather than aesthetic improvement of building facades. Hartwell mentioned they could discuss this further.

X. Public Comment

Mary Beth Sons was present to discuss a fountain in Maple Lake. She was directed to the Park and Recreation Board.

XI. Adjournment

**MOTION** by Schuitmaker with **SUPPORT** from Glomski to adjourn the meeting. All members present voting yes, motion carried. **Meeting adjourned at 5:54pm.**

