



## Paw Paw Downtown Development Authority

### MEETING MINUTES

**August 20, 2018 • 5:30 p.m.**

DDA Office at the Carnegie Center  
129 S. Kalamazoo St. Paw Paw

**Call to order** - Meeting was called to order of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 by Board Mary Lou Hartwell.

**In attendance** –Barbara Carpenter, Suzy Glomski, Ellyn Jones, Joe Romph, Steve Racette, Susan Metzger, Cindy Mount, Mary Lou Hartwell, Roman Plaszczak, Kim Otten, Village Manager Sarah Moyer-Cale and Mary Springer

**Absent** –, Harold Schuitmaker, Sid Shank, Maria Diaz

**Guest: Mary Beth Sons – Golden Star Realty**

**A MOTION** was made by Barbara Carpenter and **SUPPORTED** by Susan Metzger to approve the minutes of the July 16, 2018 Board meeting as presented. **MOTION CARRIED.**

### GRANT and LOAN APPROVALS

The Grant review committee reviewed and recommended that the board accept the grant request for \$5000.00 by Dorothy ModdL-217 E Michigan Avenue-resubmitting a previously approved Grant application for uncollected amount of \$1,500.00 to extend the scope of the project to include roof windows and façade improvements. Requesting \$5,000 for the extended project.

**A MOTION** was made by Susan Metzger and **SUPPORTED** by Suzy Glomski to approve a grant of \$5000.00 to Dorothy ModdL-217 E Michigan Avenue for roof, windows and façade restoration **MOTION CARRIED.**

### Ongoing Business

Discussion on moving forward with Ch.12. Sarah Moyer-Cale recommends going to the Village Council and forming a committee consisting of both Village Council Members and DDA Board members. A fact finding Committee was formed to discuss and investigate what needs to be done to get Channel 12 up and running before going to the Village Council. Committee members: Steve, Cindy, Mary, Barb.

### Committee and Staff Reports

**Village Manager's Report** – Sarah reported that the MEDC finds the loan requested by the Bartons for 210 E. Michigan Ave. a qualifying loan so the process moves forward on the grant and now moves forward to the county for approvals.

**Coordinator's Report** – . Mary gave the staff report and discussed office activities

### New Business

Barbara Carpenter expressed concern about the fact that downtown façade grant moneies should be structured to better support the vision of the Master Plan for the downtown. There was discussion of the current look of the downtown facades and what they could/should look like.

Mary Beth Sons discussed ways in which the DDA and Village could improve on the assets that make Paw Paw special such as a lighted fountain on the north end of Maple Lake.

**Adjournment** – 6:17p.m.

**ACTION ITEMS:**

- Committee meeting for CH. 12
  - Ribbon cutting at H2 Design - @ 11:00 on Aug. 24
  - Open House @ Golden Star Realty
  - Meet before the DDA meeting with Steve from BCI
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