



## Paw Paw Downtown Development Authority

### MEETING MINUTES

**June 18, 2018 • 5:30 p.m.**

DDA Office at the Carnegie Center  
129 S. Kalamazoo St. Paw Paw

**Call to order** - Meeting was called to order of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:29 by Board Mary Lou Hartwell.

**In attendance** –Sid Shank, Barbara Carpenter, Suzy Glomski, Ellyn Jones, Joe Romph, Steve Racette, Maria Diaz, Harold Schuitmaker, Susan Metzger, Mary Lou Hartwell, Roman Plaszczak, Village Manager Sarah Moyer-Cale and Mary Springer

**Absent** –Cindy Mount, Kimberly Otten

**Guest: Nick Bobo**

**A MOTION** was made by Harold Schuitmaker and **SUPPORTED** by Barbara Carpenter to approve the minutes of the May 21, 2018 Board meeting as presented. **MOTION CARRIED.**

### GRANT and LOAN APPROVALS

The Grant review committee reviewed and recommended that the board accept the grant request for \$5000.00 by Nick and Jessica Bobo- 145 E. Michigan Ave. – who will be putting \$12,300.00 into façade repair and restoration of balcony, eavs and roof.

**A MOTION** was made by Susan Metzger and **SUPPORTED** by Steve Racette to approve a grant of \$5000.00 to \_ Nick and Jessica Bobo- 145 E. Michigan Ave. for façade repair and restoration of balcony, eavs and roof. **MOTION CARRIED.**

### Ongoing Business

#### Committee and Staff Reports

**Village Manager's Report** – Sarah reported that the Barton's are applying to the county for revolving loan for the gap amount needed. The biggest concern everyone has is the roof. Discussion of the new business coming to the downtown. All of the available restaurant space is now occupied, several new businesses' have established or are establishing downtown. Discussion of the Dam, amphitheater flower bed clean-up, and completion of the St. Julian renovation.

**Uncork Committee Report:** The committee is recommending a commitment with WWMT of \$1,500.00 for the road trippin segment. Air date to be August 29<sup>th</sup> featuring Paw Paw 5 times throughout the day= website and social media.

**A MOTION** was made by Barbara Carpenter to enter into the contract with WWMT and it was **SUPPORTED** by Sid Shank **MOTION CARRIED Unanimously.**

**Chamber Report** – Sid Shank reported that the Chamber is planning Paw Paw Days, Jason Bull is on a sabbatical from both the Freshwater and the Chamber.

**Coordinator's Report** – . Mary gave the staff report. Attached.

## New Business

Roman reported that the Historical Commission has requested use of a portion of the Carnegie Building to be used as a museum. There was also discussion of the time capsule building, and a historic walking tour showcasing some of Paw Paw's historic homes and buildings.

## Member Comments –

Sid Shank commented on the parking situation downtown requesting that businesses employees not park on the street or in the spots closest to the businesses to allow for customers to park there.

There was mention of the food trucks at Warner Vineyards and Village Pharmacy.

**Adjournment** – 6:38 pm

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