



## Paw Paw Downtown Development Authority

### MEETING MINUTES

**Nov. 18, 2024 • 5:30 p.m.**

Carnegie Center @ 129 S. Kalamazoo St. Paw Paw

**Call to order** - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 pm by Board Chair Mary Lou Hartwell.

**In attendance** – Mary Lou Hartwell, Roman Plaszczak, Barbara Carpenter, Ellyn Jones, Jason Diebler, Chris Moraitis, Terrie Simpkins  
Mary Springer - DDA Coordinator

**Absent:** Jim Whelan, Sarah Cox, Kim Otten, Janet Wartman,

**No Guest**

**A MOTION** was made by Roman Plaszczak and **SUPPORTED** by Barbara Carpenter to approve the minutes of the October 2024 meeting with two corrections (add Chris and Barbara as absent). **MOTION CARRIED.**

**No Grant Request** to be reviewed

#### **Committee and Staff Reports:**

##### **Managers' Report:**

Bryan absent due to illness

**Staff Report:** See Attached

**Christmas décor Committee Report: (Terrie)** Christmas Barn was inventoried and Twelve wreaths were chosen to hang outside of the Central Business District. Discussion of what to do to clean out the Christmas Barn. Also suggested that we inquire whether or not MEC will install and light the wreaths and what that cost would be.

**Ongoing Business-** We will discuss the RAP Grant process at the next meeting when Bryan is back.

#### **New Business –**

Janet Wartman talked to Mary Springer and expressed her concern about having to miss so many meetings due to her health and her husband's health issues. The board discussed the current policy for member absences. Mary Lou will look into guidelines and possibly talk to Janet. The board will revisit this at a future meeting.

Mary Lou inquired about Karen Makay's investigation and proposal for correcting the DDA Capture. Roman indicated that the Village Attorney had been in contact with Karen and Bryan. Bryan will address it at the next meeting.

**Member Comments:** Jason announced that he is launching a 501-C3 for the Sunflower Mental Health organization in India's memory.

**A MOTION** was made by Terrie Simpkins not to have a December meeting. It was **SUPPORTED** by Chris Moriatis. **MOTION CARRIED.**

**Adjournment** – The meeting adjourned at 6:45 pm.