



## Paw Paw Downtown Development Authority

### MEETING MINUTES

**August 19, 2024 • 5:30 p.m.**

Carnegie Center @ 129 S. Kalamazoo St. Paw Paw

**Call to order** - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 pm by Board Chair Mary Lou Hartwell.

**In attendance** – Mary Lou Hartwell, Roman Plazczak, Barbara Carpenter, Sarah Cox, Terrie Simpkins, Jason Diebler, Chris Moraitis, Ellyn Jones

Bryan Myrkle - Village Manager and Mary Springer - DDA Coordinator

**Absent:** Jim Whelan, Kim Otten, Janet Wartman,

**Guest: Jim and Barb Alden- VFW Commander-** Discussion of Hometown Hero Banners to be placed downtown. 10 – 20 - 18x 36 banners, VFW will pay for the banners, hardware (if needed) and installation. Asking for May 31 – Veterans Day

**A Motion** was made by Barbara Carpenter and **Supported** by Terrie Simpkins to approve the minutes of the July 2024, meeting minutes. **Motion carried.**

#### **Grant Requests:**

**A Motion** was made by Ellyn Jones and **Supported** by Chris Moraitis to approve the grant request for \$5000 for roof work at 301 W. Michigan Ave. project totaling \$15,000 **Motion carried.**  
Roman Plazczak abstained.

**A Motion** was made by Ellyn Jones and **Supported** by Sarah Cox to approve the grant request for \$5000 for roof work at 215 E. Michigan Ave. Project totaling 18,300 **Motion carried.**

**A Motion** was made by Ellyn Jones and **Supported** by Sarah Cox to approve the grant request for \$5000 for roof work at 211 E. Michigan Ave. Project totaling 10,040 **Motion carried.**

**No New Business –**

#### **Committee and Staff Reports:**

##### **Manager's Report:**

Bryan reported that Karen Makay has been consulting with the Village Attorney on the DDA capture issue. He has been working with DPS on a more comprehensive schedule for park and downtown maintenance, which will include replacement of Phil Hover. The Warner venue is still getting complaints about sound. Pat

Warner has contacted a sound engineer to evaluate and advise. Village looking at the storm water drainage system and looking into a sealant to prevent water coming in at the sidewalk.

**Staff Report:** See Attached.

**Ongoing Business-** Discussion of the Hometown Hero project. Roman stated that he would like to see the DDA pick up the cost of installation of the Hometown Hero banners. Ellyn suggested doing banners outside of town especially by Veterans Park.

Discussion of the Naylor Christmas Installation proposal. Decision to move forward with what was done last year. A committee was formed to look into expanding the decorations out of the central business district.

Christmas Décor. Committee members:

- Barbara Carpenter,
- Ellyn Jones
- Terrie Simpkins
- Mary

**A Motion** was made by Sarah Cox and **Supported** by Barb Carpenter to have Naylor's decorate the same as last year and repeat the roof top lighting **Motion carried.**

**Member Comments:** Ellyn stated that she was in a town with gorgeous flowers only to find that they were silk. She wondered if we might consider silk flowers in some areas such as hanging baskets.

**Adjournment** – The meeting adjourned at 6:50 pm.