



## Paw Paw Downtown Development Authority

### MEETING MINUTES

**May 20, 2024 • 5:30 p.m.**

Carnegie Center @ 129 S. Kalamazoo St. Paw Paw

**Call to order** - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 pm by Board Chair Mary Lou Hartwell.

**In attendance** – Mary Lou Hartwell, Roman Plazczak, Kim Otten, Barbara Carpenter, Sarah Cox, Ellyn Jones, Jason Diebler, Janet Wartman, Chris Moraitis, Terrie Simpkins  
Bryan Myrkle–Village Manager and Mary Springer - DDA Coordinator

**Absent:** Jim Whelan

**Guest** Karen Makay with discussion of DDA capture. Karen is going to do some more work and return next month with more concrete answers for the board.

**A MOTION** was made by Sarah Cox and **SUPPORTED** by Barbara Carpenter to approve the minutes of the April 15, 2024, meeting. **MOTION CARRIED.**

**Grant Request** No grant requests were reviewed this month

#### **Committee and Staff Reports:**

##### **Managers' Report:**

MEC/Kolosar Electric were contacted to look at the existing power situation by the Maple Lake Amphitheater and give recommendations and cost of upgrading the electric on the west end of town. They recommend a 400-amp service, new poles, new housing unit etc. The cost of this upgrade would be \$33,433. Bryan has asked if the DDA would be open to paying 1/3 of the cost, a three-way split between the Village, Wine & Harvest and the DDA. This amount would be \$1,144 apiece.

**A MOTION** was made by Sarah Cox and **SUPPORTED** by Jason Deibler to approve payment of 1/3 of the cost for the electrical upgrades for the west side of town at amphitheater park. **MOTION CARRIED.**

**Staff Report:** See Attached

##### **Ongoing Business-**

Roman reported that Shaun Willis had provided an amended lease agreement. The amended lease agreement was discussed and Roman asked permission from the board to refuse. The board agreed unanimously to refuse the lease agreement

**New Business –**

Bryan reported that the Planning Commission has been looking at ordinances regarding food trucks. There was discussion about location and whether food trucks should be allowed in the central business district. The general concession seemed to be that board members would like to see them outside of the CBD so as not to compete with the eating establishments downtown.

**Member Comments:**

Jason Deibler reported that the Lucky Wolf will be hosting the first film & music festival of hopefully many. Jason is setting up a non-profit. He will be sending out a press release soon. He is starting small and hopes to grow this festival here in Paw Paw. The festival is June 14 – 16.

Jan Wartman inquiring about who owns the old Tastee Freeze property and wondering what the Village can do to get the building either restored or torn down. It is blight and has been for many years.

**Adjournment** – The meeting adjourned at 6:45 pm.