



Paw Paw Downtown Development Authority

MEETING MINUTES

March 18, 2024 • 5:30 p.m.

Carnegie Center @ 129 S. Kalamazoo St. Paw Paw

Call to order - Meeting of the Paw Paw Downtown Development Authority Board of Directors was called to order at 5:30 pm by Board Chair Mary Lou Hartwell.

In attendance – Mary Lou Hartwell, Roman Plazczak, Kim Otten, Barbara Carpenter, Sarah Cox, Ellyn Jones, Jim Whelan, Jason Diebler, Janet Wartman, Chris Moraitis, Ed Hellwege – Interim Village Manager and Mary Springer - DDA Coordinator

Absent: Terrie Simpkins

No Guests

A MOTION was made by Jan Wartman and **SUPPORTED** by Kim Otten to approve the minutes of the February 19, 2024, meeting minutes. **MOTION CARRIED.**

Grant Request was made by Barbara Carpenter for a new roof at 107 S. LaGrave St. for \$4925.00

A MOTION was made by Jim Whelan and **SUPPORTED** by Jason Deibler to approve a grant for \$4925.00 to remove the chimney, remove the shingles and replace roof. **MOTION CARRIED.**

No New Business –

Committee and Staff Reports:

(Interim)Managers Report:

Received the signed contract from our new Village Manager Bryan Myrkle. He is scheduled to begin as Village Manager on April 8, 2024. Ed Hellwege will stay on for a definitive period of time to assist the new manager with his transition to the position and to the Village.

The Auto Zone project at 715 S Kalamazoo St. Has been approved by the planning commission and the Village Council.

There are 3 EGLE projects currently scheduled for 2024 designed to clean up environmental contamination at:

1. Former Paw Paw Laundry – 711 E. Michigan Ave...work hoping to be completed by the end of March.
2. Former Production Rubber property – 153 Commercial St.
3. Former Paw Paw Plating Property – 139 Commercial St.

Working with DDA and DPS to strategically divide the floral hydration and other duties between the two.

Staff Report: See Attached

Ongoing Business-

Roman reported negotiations with Willis and Willis Law Firm for the rental of the lower level of the Carnegie Building. Market rate would be approximately \$539.00 according to prorated share formula.

Member Comments: Jason Deibler discussed the possibility of working with friends involved in the Sun Dance Film Festival to bring a film & music festival to Paw Paw with the support of Village Council, DDA and other community residents, businesses and service clubs and entities.

Adjournment – The meeting adjourned at 6:09 pm.